



**For information only: Performance indicator guidance**

Sorted by PI code

**EHPI 157a** - Processing of planning applications: Major applications

**PI Definition**

**Percentage of planning applications by type determined in a timely manner.**

A timely manner is defined as

- within 13 weeks for Major applications;
- within 8 weeks for Minor and Other applications; and

**Good performance**

Good performance is typified by reaching or exceeding the target.

**Data Source**

Planning and Building Control

**EHPI 157b** - Processing of planning applications: Minor applications

**PI Definition**

Percentage of planning applications by type determined in a timely manner.

A timely manner is defined as

- within 13 weeks for Major applications;
- within 8 weeks for Minor and Other applications; and

**Good performance**

Good performance is typified by reaching or exceeding the target.

**Data Source**

Planning and Building Control

**EHPI 157c** - Processing of planning applications: Other applications

**PI Definition**

Percentage of planning applications by type determined in a timely manner.

A timely manner is defined as

- within 13 weeks for Major applications;
- within 8 weeks for Minor and Other applications; and

**Good performance**

Good performance is typified by reaching or exceeding the target.

**Data Source**

Planning and Building Control

**EHPI 191** - Residual household waste per household

### PI Definition

**This indicator is the number of kilograms of residual household waste collected per household.**

The **Numerator** (X) for this indicator is total kilograms of household waste less any household waste arisings sent for reuse, sent for recycling, sent for composting, or sent for anaerobic digestion.

The **denominator** (Y) is the number of households as given by the dwelling stock figures from the Council Taxbase. The number of dwellings in each band at the end of the financial year (March figures) to which the indicator pertains, as provided by the Valuation Office, will be used. These are available from [Local government finance statistics council tax and national nondomestic rates, dwelling numbers on valuation list \(external link\)](#).

Residual waste is any collected household waste that is not sent for reuse, recycling or composting.

#### **Good performance**

Good performance is typified by a lower figure per household

### Data Source

Environment Services

**EHPI 192** - Percentage of household waste sent for reuse, recycling and composting

**PI Definition**

**The percentage of household waste arisings which have been sent by the authority for reuse, recycling, composting or anaerobic digestion.**

The numerator is the total tonnage of household waste collected which is sent for reuse, recycling, composting or anaerobic digestion.

The denominator is the total tonnage of household waste collected.

**Good performance**

Good performance is typified by a higher percentage

**Data Source**

Environment Services

**EHPI 2.1d** - Planning Enforcement: Initial Site Inspections**PI Definition**

Sum of enforcement cases where working days elapsed between date of receipt of enforcement case to initial site inspection date is equal to/less than 15 divided by total number of initial site inspections undertaken

**Other Guidance**

**Enforcement case:** each individual potential breach of planning control brought to the attention of the service. **Initial Site Inspection:** the first visit to and inspection of the location of the enforcement case to establish relevant information.

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| <b>EHPI 2.1e</b> - Planning Enforcement: Service of formal Notices   |
| <b>PI Definition</b>   |
| Sum of Formal Notices where the Date of Service is within 30 working days of the date of the DC Committee by which its service is authorised   |
| <b>Other Guidance</b>  |
| <b>Formal Notice:</b> Planning Enforcement notices authorised to be served by the DC Committee (Does not include any other form of notice such as Listed Building of Advertisement) <b>Date of Service:</b> Date on which a Formal Notice is first served on any relevant party which has an interest in relation to it. |

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| <b>EHPI 2.2 (45)</b> - Waste: missed collections per 100,000 collections of household waste   |
| <b>PI Definition</b>  |
| Number of properties served by refuse, recycling and composting collections multiplied by frequency of each collection type, divided by 100,000 then divided into nos. of missed collections. |
| <b>Data Source</b>  |
| Environment Services  |

**EHPI 2.23 (188)** - Planning decisions delegated to officers

**PI Definition**

Number of applications decided by planning officers under a scheme of delegation and without referral to committee. APAS - Formula:  $PS2 \text{ (Total Decisions)} \text{ minus } GAFquery \text{ (total Committee Decisions)} = No \times 100 / \text{Total Decisions} = \%$

**Data Source**

Planning and Building Control

**EHPI 2.4 (47)** - Fly-tips: removal

**PI Definition**

This PI is measured by the total time taken to clear fly-tips divided by number of fly-tips recorded on Mayrise, plus those reported and cleared same day by MRS.

**Data Source**

Environmental Services



**EHPI 218a** - Abandoned vehicles - % investigated within 24 hrs

### PI Definition

- To encourage quick investigation of reports of abandoned vehicles. Abandoned vehicles add to fear of crime as well as being a hazard in themselves.

**'Investigation'** means that the Local Authority authorised officer will make enquiries into the status of the vehicle to confirm whether in their opinion it is abandoned. The 24hr target is met at the point when the authority has determined whether, in their opinion, the vehicle is abandoned, and is in a position to remove it or put a notice on it.

The 24-hour period in the title of this PI excludes weekends and bank holidays, but does include other hours outside of the normal working day.

*Formula/ Worked Eg.*

$$N = (a / b) \times 100$$

Where:

a = number of reports of abandoned vehicles investigated within 24 hours

b = total number of abandoned vehicles reported

### Data Source

Environment Services

**EHPI 218b** - Abandoned Vehicles - % removed within 24 hours of required time**PI Definition**

To encourage quick removal of abandoned vehicles from the public realm. Abandoned vehicles add to fear of crime as well as being a hazard in themselves.

The returns from the PI will be used to establish a baseline figure to inform us how many abandoned vehicles are being removed within this time period.

*Definition*

As per the Refuse Disposal (Amenity) Act 1978 the term '**vehicle**' is any motor vehicle or trailer, or anything which forms part of a motor vehicle or trailer, including any item contained within it.

An '**abandoned vehicle**' is one which:

- appears to a local authority to have been abandoned without lawful authority, and
- the authorised officer at the local authority decides that it is abandoned.

**'Legally entitled to remove the vehicle'** is defined as the point at which the authority can remove the vehicle, which will vary according to the vehicle and where it is abandoned. Once the report of an abandoned vehicle has been investigated by the authorised office and a decision made to the status of the vehicle, under current legislation the notification period is;

**Vehicle on public highway and only fit for destruction**

Notice period: 24 hours , Section 10 of RDV Regulations 1986;

Period before removal from confirmation the vehicle is abandoned: 48 hrs

**Vehicle on public highway and not only fit for destruction**

Notice period: None, Section 3 of RDA Act 1978;

Period before removal from confirmation the vehicle is abandoned: 24 hrs

**Vehicle not on public highway**

Notice period: 15 days for removal, Section 8 of RDV Regulations 1986

Period before removal from point at which confirmation the vehicle is abandoned: 16 days

Whether the vehicle is fit for destruction is down to the discretion of the local authority officer involved.

The 24-hour period in the title of this PI excludes weekends and bank holidays, but should include other hours outside of the normal working day.

*Formula/ Worked Eg.*

$$N = (a / b) \times 100$$

where:

a = Number of vehicles which are in the opinion of the local authority officer to be abandoned which are removed within 24 hours

b = Total number of abandoned vehicles removed

**Data Source**

Environment Services

**EHPI 6.8** - Turnaround of Pre Notice to Owner (NTO) Parking Charge Notice (PCN) challenges (10 working days)

**PI Definition**

Sum of days elapsed from receipt of challenges (scanning date used as proxy for challenge received date) to response / total number of challenges.

**Data Source**

Parking Services

**Other Guidance**

Data for this PI taken from ICPS which works in calendar days; therefore adjust target to 14 days when calculating figure to allow for weekends.

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| <b>EHPI 6.9</b> - Turnaround of Notice to Owner (NTO) Representations   |
| <b>PI Definition</b>  |
| Sum of days elapsed from receipt of NtO representations (scanning date used as proxy for representation received date) to response / total number of NtO representations. |
| <b>Data Source</b>  |
| Parking Services  |
| <b>Other Guidance</b>   |
| Calculated from ICPS but using calendar days not working days.  |